

## MEMORANDUM

**DATE:** March 18, 2008  
**TO:** All Child Development Centre Staff, Families and Visitors  
**FROM:** Carol Webber  
Executive Director

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On March 1st, 2008, the Vancouver Island Health Authority (VIHA) became smoke-free. Smoking will no longer be permitted on any VIHA owned, operated or leased property – inside or out. This includes all buildings, grounds and parking lots.

As the Nanaimo Child Development Centre is situated on VIHA property, we have been advised that this policy applies to our building, grounds and parking lots as well.

Effective immediately, smoking will no longer be permitted on the Nanaimo Child Development Centre grounds.

For more information, please visit the VIHA website at [www.viha.ca](http://www.viha.ca).

If you have any questions specific to the Nanaimo Child Development Centre, please feel free to contact me directly.

Thank you.

*Carol Webber*